

Minutes  
Goal #1 Implementation Committee Meeting  
November 1, 2008

Meeting convened on November 1, at 8:30 AM, HNJ Parish Hall

Members present included: Joe Hank (coordinator), Carmen Hank, Carmen Brezna, Elizabeth Conrad, Maria Lewis, Maria Olsen, and Mark Rasins. Unable to attend were: Michelle Conrad, Serafina Dunn, Sarah Leahy, Amy Richards, Maureen Farabaugh, and Kyle Hodgen.

Joe Hank reviewed the minutes from the September 27, 2008 committee meeting. Joe reviewed some the highlights of that meeting that needed continued discussion at this meeting. There were no additional comments or recommendations relating to minutes.

**Ministry Support Update:** Carmen Brezna stated that the ministry information on HNJ website was looking very good from updates made by various ministry leaders. She noted that the Knights of Columbus and Ushers areas still needed attention. Carmen stated that she had sent an email request to the current grand knight (John Hatch) and was waiting a response. Mark Rasins indicated that he would bring up the topic at the next Knights of Columbus meeting. Carmen also indicated that she would try to contact Gina Schrek about the Ushers area. Mark recommended that we ask the ministry leaders to review and update their areas on the HNJ website at least once a year to keep it current.

**Welcoming Committee Update:** Elizabeth Conrad indicated that she had made very good progress in contacting newly registered parishioners and providing their ministry interests to ministry leaders. She noted that some of those parishioners had already become active in our parish ministries. Elizabeth indicated that she still had 8 individuals/families to contact. Elizabeth recommended that we follow up on the new parishioners we had sent invitation letters to but have not yet registered. It was also suggested that we identify those new parishioners at the Welcoming Brunch so we can encourage them to register. Joe stated that no complimentary KofC pasta dinner tickets had been used as of the Oct 3rd pasta dinner, but that additional complimentary dinner tickets would be handed out to the new parishioners at the next Welcoming Brunch.

The committee also discussed that “visitor/interested in joining the parish” sign-up cards did not seem to be consistently handed out by the deacons at the introductions before weekend masses. It was suggested that we consider having the ushers hand them out after the deacon has welcomed each visitor/new parishioner. Joe Hank agreed to discuss the suggestion with Deacon Gary.

The committee also discussed that Welcome Packets do not seem to be consistently provided to new parishioners after they register. The committee discussed suggested approaches to resolving the problem. The committee felt that we need a method for documenting/tracking what new registrants have received. Joe agreed to discuss the situation with Deacon Gary. Maria Olsen indicated that she would work with the church office to provide welcome packets to new registrants as needed.

**Welcoming Committee/Welcoming Brunch:** Carmen Hank informed the committee that several actions were underway in preparation for the Welcome Brunch on Sunday, Nov. 16<sup>th</sup>. She stated that the invitation list had been established and that there were 18 new families since the July brunch and 12 reinvestigations for new parishioners who were unable to attend that brunch. Carmen indicated that she had mailed out the invitations and would be sending out additional invitations as new parishioners were identified between now and the brunch. The committee then discussed the many actions that needed to be completed in preparation for and during the brunch.

**Greeters Program update:** Joe Hank indicated that he had not received any further feedback on the status of incorporating the greeter's program requirements into the Ushers program. He indicated he would attempt to get an update by the next meeting.

**Fellowship Committee:** Michelle Conrad was not available to provide an update on this area.

**Publicity Committee:** Maria Lewis indicated that she had not yet had the opportunity to get with Deacon Gary.

**“Welcome/Ministry Bulletin Board” update:** Maria Lewis indicated that she would be getting with Deacon Gary at her first opportunity to begin the actions for establishing the Welcome/Ministry Bulletin Board. The committee discussed recommended locations, sizes, and content. Joe Hank agreed to provide a draft outline for a layout for the board. Carmen Brezna stated that she had a used bulletin board that she was willing to donate. Maria Lewis agreed to get the bulletin board from Carmen.

The next Goal #1 meeting has been set for Saturday, December 13th, HNJ RE Bldg, CYM Zone, from 8:45 – 10:00 AM. Coffee, juice, & milk, bread, PB&J & more will be provided. Anyone wishing to bring pastries or goodies to share is welcome to do so. Please let me know if this date & time will not work for you. I can be reached at 678-7276 or email at [hankje@juno.com](mailto:hankje@juno.com).

The meeting adjourned at 10:45 AM. Thank you to all who attended and for all of your inputs.

Joe Hank, Goal #1 Coordinator